

PTO Board Meeting Minutes
August 11, 2008

In attendance:

Michelle Ancar
Robin Stead
Laura Garbers
Lora Carapina
Joe Ryan
Patty Kissinger
Ellen Selvidge
Loetitia Ducos (New French School Director)

Dedra Johnson
Melanie Vaughn
Shelley Kelly
Undine Jost Zengel
Secret McCoy Mbaye
Janice Dupuy
Leila D-Aquin

Meeting called to order at 6:10pm

Approval of the minutes:

Two changes in Grant Writing paragraph. Name should be changed from Leah to Leila in both places in this paragraph.

Also, we need to add who was in attendance at this meeting on 7/7/08 to the minutes.

Michelle Ancar made a motion to approve the minutes with stated changes; Robin Stead seconded; none opposed.

Principal's Report:

Janice:

The teachers did 6 weeks of training from 8am – 5pm. A couple of teachers went to Houston for training for 5 1/2 – 6 weeks. Mr. Jason is taking over Beth Saybe's 1-3 class. Ms. Monique has moved to the Carrollton campus as a 4th -5th grade teacher. Both of these teachers were TA's. TA's are encouraged to stay on and become full time teachers. Lots of IT stuff going on. Hired a full time IT person, Dionne Weber. We have 10 model classrooms; 11 with the ESL class. Dionne will be support for the teachers. She is not going to be working with the kids. Ms. Ellen and French Director Loetitia have moved in full time into the Broadway office. They are sharing an office. This will help a lot with returning parent phone calls in a timely manner.

Unhappy about the School District selling servitude (sp?) to AT&T. SD owns the school and they sold AT&T 30x20 feet of our land for \$20K. Meetings took place in 2006. We were not involved in the final decision and we were not told that they would be coming to the school. They dug up three of our Myrtle trees and some playground equipment without us knowing about it. They apologized and vowed to replace the trees. They came back and planted three trees; don't know what kind of trees they are but they planted them inside the playground area near the slide. They shouldn't be there. Budget

meeting/School Board meeting is coming up. Janice will be there to let them know how displeased she is.

New cafeteria tables are in for Pre-K. Street flooding problem has been worked on at Carrolton. The non-skid surface for pre-k has been ordered – it's on back order. Should be in soon.

Ellen:

Teachers are getting ready. They are excited. Parent meetings are going on now.

Loetitia:

There are 4 new teachers. 3 from France and one has been in India. All of the teachers have been teaching for at least 20 years. They all feel very comfortable and they are ready to start. Working on getting a French Teacher PTO Rep.

Treasurer's Report:

Budget hasn't changed. Advised board to fill out request form if money is needed. Joe will send the form out to the group by email. Copies of the form are kept in the Treasurer's box in the teacher's lounge on Broadway.

Rarebird:

Patty reported that the mid-summer bird went out. The next bird is targeted for Thursday, 8/21/08. Deadline to get info in this issue is Monday, 8/18/08. Patty will send rarebird website info out to the group.

Fundraising:

Lora reported that the 1st event will be individual student pictures on Sept 3rd & 5th. Teachers took pictures today for their ID's. 2nd event is Innisbrook, Sept. 4th – 19th. Last year we made \$10K. This year's goal is \$14,500. Will be increasing incentives to get more sales...pizza parties etc. Innisbrook is a green company. They use recycled paper and ink for their products. Working on getting magnets made that look like the bumper stickers. October 25th is the date that has been requested for our Fall Festival. We are waiting on approval from administration. Provided coffee and donuts for teacher breakfast. Janice stated that the teachers appreciated that. Lora wants to get our sponsors acknowledged on the site and in the bird.

Shelley mentioned that one of the teachers asked her if they will get a supply fee; will they get money back for receipts for supplies. Joe says they can submit a requisition form. Joe will email the form to Stephanie. Stephanie will get it to the Broadway teachers and to Jennifer at the Carrolton office. Jennifer will get it to the middle school teachers. Janice will let the teachers know that \$ is available.

T-Shirt:

Robin stated that shirts were sold on Saturday and today at the school. We are low on some sizes. Will have an order form soon. Janice suggested that we do a hornet's color shirt. All agreed that this would be a great idea. Will put French and Montessori back

under the logo. Shelley has an idea about a new logo that she is working on. We will have long sleeve shirts and different style shirts. Undine suggested that we consider having shirts for the girl scouts, chess team...etc. Robin stated that it would be good if someone from membership could be at the meetings that are going on at the school.

Hospitality:

Joe asked what is involved with hospitality. Hospitality handles luncheons/meetings that are held at the school; teacher breakfast; pizza at PTO meetings when a group is not handling refreshments. Secret stated that we need to identify the groups that will be handling each meeting and have them work the table. We need to get the schedule rolling for who will do each meeting. Secret will get with Rima to coordinate the groups. Leila stated that if a group says they are going to have pizza they need to sell pizza. They should not change to nachos or some other food item.

Room Parent:

Undine stated that she wants to send something home w/kids next week asking for Room Parents and phone tree info. Leila suggested that a sheet be put together and put in the bird.

Grant Writing Committee:

No new volunteers to be on the committee. Janice stated that we had a part time worker last year – she will have grants that need to be reviewed. Shelley stated that Lowe's and Office Depot have grants available but she can't look into it right now with all the other fundraising things that are coming up. Info will be put in the bird looking for a parent to volunteer to look into this.

By-Laws Committee:

Copies of revisions were handed out and previously emailed to the group. Leila stated that it is critical that by the next board meeting that members look over and agree on the changes so that we can present the suggested revisions to the general body. Patty stated that the only comment she received on the revisions was from Bill regarding there being too many committees. Some members stated that they did not receive the revisions by email. Leila made a motion to set-up a yahoo group for the board. Robin Stead seconded; none opposed. Robin stated that she had already set-up the group and that she and Joe were the only members. She will send an email to the group so that we all can join and nobody will be missed on any future emails. Patty will resend the by-laws revisions to the group.

General Discussion: All meetings, Board and General PTO, will be held at the Broadway campus at 6pm; Pizza begins at 5pm. Next board meeting will be held on Tuesday, Sept. 2nd. 1st general meeting will be held on Tuesday, Sept. 9th.

Meeting adjourned at 7:17pm