

**Audubon Charter School**  
**2012-2013 Supplemental Application Instructions**

**General Directions**

- All applications must be submitted in person to the Carrollton Campus Office located at 719 S. Carrollton Avenue. Applications must be received by 2:00 p.m. Wednesday, February 15, 2012 in order to be considered on-time. All applications after that date and time are considered late. and will not be accepted. Late applications will be accepted only if there are no applicants on the waiting list
- Applications will be accepted in person **between 9:00 a.m. and 2:00 p.m., Monday – Friday**, except on days when school is closed.

**STUDENT Information (Please PRINT or TYPE All Information)**

Student's Name: \_\_\_\_\_ Grade Applying For: \_\_\_\_\_

Program applying for (**must select one**):  French School  Montessori School

Do you have a sibling **currently** attending Audubon Charter School?  Yes  No

Is the student or parent a French National or Francophone?  Yes  No  
If yes, a copy of the parent/student's French passport is required with application)

Has the student previously attended a Montessori School?  Yes  No  
If yes, name & location of school \_\_\_\_\_

Has the student previously attended an accredited French school or a French Immersion School?  Yes  No  
If yes, name & location of school \_\_\_\_\_

**Please read, initial each time and sign the application.**

\_\_\_\_\_ I understand that all students accepted into Audubon's Pre-Kindergarten program must be fully toilet trained when he/she starts school. I further understand that if my child is NOT toilet trained, he/she will be removed from the program, placement will be offered to the next person on the waiting list and I will have to re-apply for admission.

\_\_\_\_\_ I understand that it is my responsibility to inform the school in writing of any change of address and/or phone number for purposes of receiving information on placement status.

\_\_\_\_\_ I understand that if any part of this application is INCOMPLETE, the application will not be processed, my child's name will NOT be included in the lottery and the school is not responsible for notifying me of an incomplete application.

\_\_\_\_\_  
Signature of Parent/Legal Guardian \_\_\_\_\_  
Date

**Application Checklist (For OFFICE use only)**

- Completed East Bank Charter Collaborative Shared Application with documents attached (bring original & copy)
- Completed Audubon Charter School Supplemental Application
- Copy of parent/legal guardian's Driver's License or State ID
- Copy of **FINAL 2010-2011 report card** for students applying for 2<sup>nd</sup> – 8<sup>th</sup> grade – (bring original & copy)
- Complete form to select testing date and time (students applying for 3<sup>rd</sup> – 8<sup>th</sup> grade)
- One #10 white business envelope with first class postage stamp

Tier: \_\_\_\_\_ Testing Date (3<sup>rd</sup> – 8<sup>th</sup>): \_\_\_\_\_ Matrix Score (3<sup>rd</sup> – 8<sup>th</sup>): \_\_\_\_\_

Sibling Reading: \_\_\_\_\_ Math: \_\_\_\_\_ GPA: \_\_\_\_\_ Attendance \_\_\_\_\_  
 French National Behavior \_\_\_\_\_ Parent Involvement: \_\_\_\_\_

# Audubon Charter School

## Testing Appointment Form (3<sup>rd</sup> – 8<sup>th</sup> Grade Applicants Only)

Student Name: \_\_\_\_\_

Grade Applying For: \_\_\_\_\_

### TESTING Appointment Information

Applicants must choose from one of the testing dates when the application is submitted. Students with incomplete applications will not be scheduled for testing.

#### 3<sup>rd</sup> – 5<sup>th</sup> Grade Applicants

- Saturday, November 12, 2011; 8:30 a.m.
- Saturday, December 10, 2011; 8:30 a.m.
- Saturday, January 21, 2012; 8:30 a.m.

#### 6<sup>th</sup> – 8<sup>th</sup> Grade Applicants

- Saturday, November 5, 2011; 8:30 a.m.
- Saturday, December 10, 2011; 10:30 a.m.
- Saturday, January 21, 2012; 10:30 a.m.

If your child is testing at Audubon Charter School, please arrive at least 15 minutes prior to your appointment time. If your child is unable to keep his/her scheduled appointment, please contact the Admissions Office at 504-324-7115 to reschedule your appointment.

Students who need testing accommodations must submit a copy of the **504 Accommodations IAP** or the accommodations page of the **Special Education IEP** with the application in order to receive accommodations.

### Additional Requirements for FIFTH GRADE APPLICANTS ONLY:

If your child is not attending a Louisiana State Public School, he/she will not automatically take LEAP test in 4<sup>th</sup> Grade. Fifth grade students accepted for admissions must show proof that they have passed the **4<sup>th</sup> grade LEAP test**. Students attending a private school or who are home schooled must take the LEAP test in order to be admitted. Parents can contact Audubon Charter School by **Friday, February 17, 2011** for information on how to schedule testing.

Initial Here: \_\_\_\_\_

Date: \_\_\_\_\_

### Authorization to share test scores with other Eastbank Shared Application Sites

\_\_\_\_\_ My child is testing at Lusher Charter School. I will sign below authorizing Lusher to forward the test scores to Audubon Charter School.

\_\_\_\_\_ My child is testing at Lake Forest Charter School. I will sign below authorizing Lake Forest to forward the test scores to Audubon Charter School.

\_\_\_\_\_ I would like my child's scores forwarded to Lusher Charter School or Lake Forest Charter School. My signature below authorizes the release of my child's test scores to either school upon request.

Parents, please note that your child should only be tested at **ONE** of the Eastbank Charter Schools Shared Application sites. If there are any indications that your child has been exposed to or is familiar with the test, the administrator will stop the test, and the parent will be contacted at a later date.

Parent Name (Print): \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_