

Audubon Charter School 2009-2010

FUNDRAISING EVENTS AND VOLUNTEER OPPORTUNITIES

We want you! Please sign up to help with any of the following by either mailing (or e-mailing jenmcmamara@cox.net) this form to:
Jennifer McNamara, c/o Baker Donelson, 201 St. Charles Avenue, Suite 3600, New Orleans, LA 70170

Or, you may bring this form to the first PTO meeting on September 15th.

Name: _____ Child's Name/Grade: _____

Phone: _____ E-Mail: _____

I'm available: daytime _____ evenings _____ weekends _____ anytime _____

Skills/Talents: Clerical/Computer _____ Maintenance/Repairs _____ Decorating _____ Other _____

PTO Fundraisers and Events

Contacts: Jean Kijko (simko4460@cox.net) and Jennifer McNamara (jenmcmamara@cox.net)

Gift Wrap and Cookie Dough Sale -- Sale Runs from September 14-25

- _____ **Gift Wrap/Cooke Dough Committee** -- *Volunteer to help Chairperson Jeannie Jones organize and energize sales!*
- _____ **Gift Wrap/Cookie Dough Distribution (One Day Commitment Only!!!)** -- *Volunteer to help sort and distribute gift wrap and cookie dough to students (delivery dates to be announced)*

Fall Fête -- November 14

- _____ **Fall Fête Committee** -- *Like to party plan? Volunteer to work with other parents, Jean Kijko, and Jennifer McNamara to plan and oversee Fall Fête. If you like music, fun, and want to get to know other parents – this will be a great way to get involved.*
- _____ **Activity Booth Chair** -- *Chair an activity booth. Pick an oldie but goodie (confetti eggs, face painting, inflatables) or come up with your own activity. Help get volunteers to staff the booth.*
- _____ **Food Booth Chair** -- *Chair a food booth. Solicit a restaurant donation or come up with a dish! Help get volunteers to staff the booth.*
- _____ **Music** -- *Are you into the music scene? Help Music Chair Stephanie Adler find music, bands, and help stage the acts.*
- _____ **JustTwo Hour Commitment!** -- *Don't have much time? Volunteer to staff a booth, sell tickets, or volunteer to set-up or clean-up for a two-hour shift.*

Audubon Gear

- _____ One-time commitment! Volunteer to help sell Audubon Gear at PTO events, Fall Fete, Spring Fest

School Photos: **One-Day Commitment Only!** Help the school photo days run smoothly and get great smiles!

Broadway Campus

- _____ Retakes -- November 4 (Wednesday)
- _____ Group Photos – March 23 (Tuesday)

Carrollton Campus

- _____ Retakes -- November 4 (Wednesday)
- _____ Group Photos – March 24 (Wednesday)

Spring Fest -- March 6

- _____ **Spring Fest Committee** -- *Like to party plan? Volunteer to work with other parents to plan and oversee Spring Fest.*
- _____ **Activity Booth Chair** -- *Chair an activity booth. Pick an oldie but goodie (confetti eggs, face painting, inflatables) or come up with your own activity. Help get volunteers to staff the booth.*
- _____ **Food Booth Chair** -- *Chair a food booth. Solicit a restaurant donation or come up with a dish! Help get volunteers to staff the booth.*
- _____ **Student Shows** -- *Help organize the student performances and organize the show!*
- _____ **Two Hour Commitment!** -- *Don't have much time? Volunteer to staff a booth, sell tickets, or volunteer to set-up or clean-up for a two-hour shift.*

Other Fundraising/Communications Events and Projects

Contact: Sophia Griffies, Development Specialist (Sophia_Griffies@auduboncharter.com)

Annual Gala – date to be announced

- _____ Annual Gala Committee
- _____ Silent Auction Chair
- _____ Donation Solicitation (mailings and calls)
- _____ Set-Up/Decorations
- _____ Event Shifts

Annual Fund Communications/Fundraising

- _____ Data Entry (excel)
- _____ Graphic Design
- _____ Mailing Coordination
- _____ Thank You Notes

