

# PTO Board Meeting

## April 5, 2010

### Attendees

Charlene Bode, President  
David Beriss, French Vice President  
Eleanor Daveron, Secretary  
Niki Mouille, Treasurer  
Jean Kijko, Fundraising Co-Chair  
Jennifer McNamara, Fundraising Co-Chair  
Heather Porter, Rare Bird Co-Editor (Broadway Campus)  
Tracy Cameron, Membership Committee  
Janice Dupuy, Principal  
Dawn Collins, Assistant Principal  
Alisa Dupre, Operations Manager

### Meeting called to order at 6:10 pm

- I. Assistant Principal's Report (Ms. Dawn Collins)
  - A. Spring Fest was great and enjoyed by all.
  - B. Phase II Leap testing starts Monday, April 12<sup>th</sup>
  - C. Girls' softball and boys' baseball teams are here!  
Coach Comer encourages students to participate.
  - D. Academic Games (Coach Rene) is going to nationals this year after winning 8 of 12 trophies! (See funding below)
- II. Fee-based pre-kindergarten (Ms. Alisa Dupre)
  - A. Maximum cost is \$6800 per year + \$100 registration fee
  - B. Board contracted School & Student Services: All expenses, will be considered to estimate family contribution
  - C. LA-4 Pre-K students will not be charged due to state contribution. (Gifted students, similarly, will not be charged.)
  - D. Pre-K parents must go online to fill out required paperwork.
  - E. First Bank may establish loans for families that cannot pay entire fee at once. (Families can then repay First Bank over 10 months.)
  - F. Appeals process may be utilized by families which believe the amount calculated by School & Student services does not accurately reflect their ability to pay.
  - G. All rules are the same for Montessori and French programs.
  - H. Required documents include W2 form, tax returns, etc.

**PTO Board Meeting**  
**April 5, 2010**

- III. Fundraising Report (Jean Kijko and Jennifer McNamara)
  - A. Request volunteers to head Innisbrook gift wrap
  - B. Consider an alternative company to take school pictures including Miller Photo and Pat Guerin
- IV. Treasurer's Report (Niki Mouille)
  - A. Did well with the budget this year
  - B. Working on next year's budget
- V. Other Business
  - A. Discussion to consider decreasing PTO fees (low PTO fee payment during the current economic downturn).  
The board noted parent concerns that the current fee is too costly. (Families may contribute more as able.)  
**Motion:** To lower PTO dues to \$35 per family;  
seconded and approved unanimously  
without dissent
  - B. Question: Can the remaining \$500, previously budgeted for the 8<sup>th</sup> grade class, be used to pay 8<sup>th</sup> grade graduation expenses?  
**Motion:** Contribute the remaining \$500 budgeted for the 8<sup>th</sup> grade class to the 8<sup>th</sup> grade graduation expenses. The motion was seconded and approved unanimously without dissent.
  - C. Question from fund raising committee: Can the festivals be combined into one Fall festival (as previously done in Audubon's history) to allow full parent participation and less overall expenses to maximize income? Discussion  
**Motion:** PTO will host one festival annually, the Fall Festival. The motion was seconded and approved unanimously without dissent.

**PTO Board Meeting**  
**April 5, 2010**

D. Discussion regarding line item from 2009/2010 budget as it applies to this year's Academic Games coach and its application to next year's coaching travel expenses. The PTO board will provide funds toward the coach's supplies, travel and hotel expenses as per agreement with the 2008/2009 board.

**Motion:** To fund the \$2386 in expenses from the remaining Academic Games' funds (with \$788 taken from the unused portion of the teacher classroom supply fund). The motion was seconded and approved unanimously without dissent. Note: Expenses include coach's salary, airfare, hotel fees and food.

**Motion:** Add a line item to 2010-2011 Art's Reach budget to fund coach's salary, travel expenses and registration fees for next year.

E. Question from Treasurer: Can the PTO switch to Quick Books online to facilitate an easier transition for the incoming Treasurer?

**Motion:** To purchase Quick Books online for the 2010-2011 school year. The motion was seconded and passed unanimously without dissent.

F. The 2010-2011 calendars will cost \$1800.

G. Establish a Committee for PTO Nominee Recruitment for 2010-2011 school year: Headed by Ben Comer, David Beriss, Tracy Cameron and Charlene Bode.

H. Poop Boxes with bags: recruitment of students to decorate poop boxes; families will donate/stock trash bags

VI. Rare Bird (Heather Porter)

A. The Rare Bird is under budget due to its electronic issues!

B. Post a call for PTO nominations from the parent body in the next Rare Bird issue.

Meeting adjourned at 7:32 pm.